

DRAFT 8/19/16— Bishop Matano may indicate constraints or other areas where planning is needed, and the list of issues may be modified by the planning team

**Areas for Elmira-wide Planning
2016-2017**

Overall goal: To ensure that the church’s mission of Word, Worship, Community and Service continues in a vibrant way in the Elmira area under the constraints of priest availability, demographics, and financial resources.

The planning team will coordinate the process of addressing each of these issues and ensure good, two-way communication throughout planning.

	Area	Decision Maker
1	Determine parish configuration given that there will be two full-time priests, rather than the current three, serving the area beginning in June 2017	Bishop Matano after recommendation from the planning team/3 pastors and consultations with the Presbyteral Council and local parish finance and pastoral councils
2	Determine how sacramental and ministerial responsibilities beyond the parishes will be handled (i.e. at Elmira College, Notre Dame High School, hospitals, senior living/nursing homes, the psychiatric center, the two prisons)	The planning team (which includes the pastors), recognizing that there may be appointments by the Bishop in some of these categories
3	Determine weekend and weekday Mass schedules based on two full-time priests serving the Elmira area	The planning team (which includes the pastors) after input from parishioners and staff
4	Enhance the security and physical surroundings of Holy Family School	Holy Family administration/DOR school office with input from the planning team and school personnel/families
5	Assess ministry needs for the Elmira parishes (evangelization, life-long faith formation, liturgy, music, pastoral care, funerals/bereavement, social ministry)	The planning team (which includes the pastors) with input from the pastoral councils and staff
6	Assess administrative needs for the Elmira parishes	The planning team (which includes the pastors) with input from the staff
7	Re-align staffing to meet ministerial/ administrative needs in light of available financial resources	By the pastors with input from the planning team (after parish configuration is decided)
8	Assess current building usage and projected capital repairs; develop long-term plan (which may include various alternative scenarios depending on opportunities to sell/rent various buildings)	The planning team (which includes the pastors) with input from the finance and pastoral councils, building/property committees and personnel, and parishioners at large
	Other?	

* Additional items may be identified through deanery level meetings.